



**CERTIFICATION REGARDING COMPLIANCE WITH
MINORITY BUSINESS ENTERPRISE (MBE),
WOMEN'S BUSINESS ENTERPRISE (WBE), AND
SMALL BUSINESS CONTRACTING REQUIREMENTS
FY 2014 CDBG PROGRAM APPLICATION PROCESS**

A. The organization listed below certifies that it will comply with 24 CFR Part 84.44(b), as follows:

The organization will take all necessary affirmative steps to assure that minority firms, women's business enterprises, and labor surplus areas firms are used when possible. Affirmative steps shall include:

Positive efforts shall be made by the organization to utilize small businesses, minority-owned firms, and women's business enterprises, whenever possible. Recipients of CDBG funds shall take all of the following steps to further this goal:

1. Ensure that small businesses, minority-owned firms, and women's business enterprises are used to the fullest extent practicable.
2. Make information on forthcoming opportunities available and arrange time frames for purchases and contracts to encourage and facilitate participation by small businesses, minority-owned firms, and women's business enterprises. Please contact Mark Phillips with Milwaukee County CDBP for lists of firms for bidding by trade, 414-278-5104, mark.phillips@milwcnty.com.
3. Consider in the contract process whether firms competing for larger contracts intend to subcontract with small businesses, minority-owned firms, and women's business enterprises.
4. Encourage contracting with consortiums of small businesses, minority-owned firms and women's business enterprises when a contract is too large for one of these firms to handle individually.
5. Use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Department of Commerce's Minority Business Development Agency in the solicitation and utilization of small businesses, minority-owned firms, and women's business enterprises.

B. The organization further certifies that it will submit to Milwaukee County at the time of project completion a report of the MBE and WBE status of all subcontractors to be paid with CDBG funds with contracts of \$10,000 or greater, in a format that will be provided by the County.

Name of Agency

Signature of Authorized Signing Official/Representative

Date

Print/Type Name of Authorized Signing Official/Representative